# Mineral



-HR and Compliance Just Got Waaay Easier.



Mineral takes the guesswork out of HR and compliance so you can manage workplace challenges with confidence. From expert guidance and resources to proactive alerts, it's your one-stop ticket to a healthier organization.

You've got HR and compliance questions. Mineral has answers. Powered by an innovative mix of data, technology, and human expertise, Mineral Platform offers everything you need to keep your organization on track.

- HR Compliance Library
- Job Description Library
- Learn Employee
  Training Courses\*
- Proactive To-Dos
- Salary Compare
- Compliance Calendar
- HR Assessment
- Benefits Document Creator\*
- OSHA Log \*

\* these services are available to those who upgrade

### Mineral Intelligence™

As your company grows or expands into new states, Mineral Intelligence<sup>™</sup> will send proactive alerts to let you know exactly what steps you need to take to stay compliant—wherever you do business.

#### Smart Employee Handbook Plus\*

All the power of the Smart Employee Handbook, plus the enhanced ability to create a multi-state compliant handbook, capture e-signatures and apply Spanish translations to support your diverse workforce.

#### Workplace Safety\*

Reduce potential hazards and liability while creating a safer workplace for your employees. Course work includes everything from personal protective equipment and ladder safety to hazardous materials, transportation and more.

#### **Smart Employee Handbook**

Easily create a federal- and single-state compliant handbook available for immediate download. Should regulations change, applicable policies in the handbook will be automatically updated to keep you compliant.

#### Workplace Harassment Prevention<sup>\*</sup>

Build a strong, inclusive culture with this complete catalog of awareness training. Each e-learning course includes interactive state-mandated topics to ensure compliance as well as Diversity, Equity and Inclusion training.

Contact Kathy to learn a more about this very affordable upgrade option that will help ensure your employees receive NYS-compliant harassment prevention training. Training for other states is included: California, Connecticut, Delaware, Illinois, and Maine.

Request a demo today!

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