

Frequently Asked Questions (FAQ)

ATHENA International Awards

WHAT ARE THE ELIGIBILITY CRITERIA FOR THE ATHENA INTERNATIONAL AWARDS APPLICANTS?

- **Professional Leadership** - *The nominee has demonstrated excellence, creativity, and initiative in her business or profession.*
- **Community Leadership** - *The nominee has demonstrated exceptional leadership and service beyond her professional duties, significantly enhancing the organization's financial health, service quality, and community impact through innovative programs and policies.*
- **Personal Leadership** - *The nominee has assisted women in reaching their full leadership potential, and/or demonstrated support for their professional advancement.*

CAN A WORTHY CANDIDATE BE NOMINATED?

- Organizations, groups, boards, or individuals may nominate a worthy individual or organization for the ATHENA International Awards.
- Nominators may separately submit more than one candidate for consideration.
- **An applicant can self-nominate as well.**

IS THERE A SPECIAL APPLICATION FORM?

- An easy-to-use online application form link will be sent to nominees/applicants after being nominated.
- For further assistance, please email Cassidy Franklin at the Greater Rochester Chamber at Cassidy.Franklin@GreaterRochesterChamber.com

HOW DOES A CANDIDATE COMPLETE THE APPLICATION FORM?

- Fill out the online application form completely and accurately.
- **For strongest consideration**, applicants are expected to provide **detailed** supporting information about their support of the criteria when submitting their application. Any additional information regarding the applicant/nominee that is not included within the submission and supporting documentation will not be considered as part of the selection process. Applicants are encouraged to provide as much information related to the criteria in order to provide the best nomination possible.

WHAT CAN A CANDIDATE INCLUDE WITH THE APPLICATION FORM?

- The application form should include all information necessary for the evaluation of the applicant and it should be detailed. There are example below each question/entry box.
- Please note: **Resumes will NOT take the place of the application form.**

WHAT IS THE APPLICATION PROCEDURE?

- **All complete online application forms must be submitted on the website by the listed deadline. Late applications, past the deadline date, will not be considered.**

Applicants are encouraged to confirm their submission by emailing Cassidy Franklin at the Greater Rochester Chamber at Cassidy.Franklin@GreaterRochesterChamber.com

HOW ARE THE ATHENA INTERNATIONAL AWARDS RECIPIENTS SELECTED?

- The ATHENA International Awards applications will be pre-screened to ensure all required information is included.
 - Finalists are determined based on the criteria listed below, the level of detail in the application form submission, and supporting documentation provided by the applicant.
 - The final selection of the ATHENA International Awards recipients are made by a group of judges from the greater Rochester community to review the submitted applications.
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WHAT ARE THE EVALUATION AREAS THAT WILL BE REVIEWED BY THE JUDGES?

All applications will be reviewed and rated independently by the judges based on the following criteria listed below:

1. **Professional Leadership** - *The nominee has demonstrated excellence, creativity, and initiative in her business or profession.*
2. **Community Leadership** - *The nominee has demonstrated exceptional leadership and service beyond her professional duties, significantly enhancing the organization's financial health, service quality, and community impact through innovative programs and policies.*
3. **Personal Leadership** - *The nominee has assisted women in reaching their full leadership potential, and/or demonstrated support for their professional advancement.*

Please note: Feel free to provide any additional information you feel is important for consideration of your application. List award, honors, publications, or articles supporting service to their profession, industry, or community, recommendation letters, etc.

WHEN ARE THE ATHENA INTERNATIONAL AWARDS RECIPIENTS ANNOUNCED?

- The individual award recipient will only be revealed at the **ATHENA International Awards** celebration.
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IF I HAVE MORE QUESTIONS, WHO DO I CONTACT AT GREATER ROCHESTER CHAMBER?

- If you have any questions or need more clarification, please contact **Cassidy Franklin at the Greater Rochester Chamber at Cassidy.Franklin@GreaterRochesterChamber.com**
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