

# **Human Resource Services**

Greater Rochester Chamber's Human Resource Services department offers the data, information, and programs your business needs to compete in today's market. We help businesses stay up to date and in compliance with state and federal labor laws and help you connect with peers at other businesses.

# **Stay Competitive**

Corporate and Partner members are eligible to participate in the various local and national wage and benefits surveys and automatically receive the complimentary results for any they participate in as long as membership is current. For those unable to participate, surveys can be purchased. Members may also have viewing access depending on membership tier.

### **Local Surveys**

- Professional/Managerial Over 120 positions for finance,
   HR, engineering, IT, marketing, purchasing, legal, sales, etc.
- Nonexempt Close to 95 office/clerical, finance, maintenance, technical, and warehouse positions.
- Manufacturing Over 40 (industry-specific) positions including assemblers, skilled trades, and machine operators.
- Health and Human Services More than 50 (industryspecific) nonexempt and exempt positions.
- Custom Surveys We will design and conduct custom wage, benefit, DEI, and employee engagement surveys to meet the needs of your business. at an affordable cost.

# **Research Reports**

- · Health Benefits Survey
- Holiday Closing Survey
- Turnover/Absenteeism Survey
- · Pay Trends Survey

## **National Surveys**

- National Executive Compensation Survey: Results include national salary and perks data for 48 key executives plus Rochester data.
- Former Policies & Benefits Survey: Now in two separate comprehensive surveys, both with Rochester & national data.
  - Policies & Practices: HR policies, pay practices, paid time off, recruitment, training and development, employee relations, etc.
  - Local & National Benefits: health & welfare benefits, retirement benefits, PT benefits, etc.

# **Payfactors Free**

Members get HR- and employer-sourced market data for up to 10 jobs for free, with over 6,000 jobs to choose from. Discounted upgrade options available.

# **Stay Compliant**

# **HR Helpline**

Members have access to objective HR expertise, guidance, and support on topics such as NY state and federal wage, hour, and employment laws, employee relations issues, best practices, sample documents and policies, and more. Access level varies by membership tier and is provided to members at no additional cost.

#### **GovDocs Labor Law Posters**

All membership tiers receive a 10% discount on labor law and other products. Update service available as well as electronic state and federal posters to comply with NYS law.

## **Zywave HR Services Portal**

An online HR knowledge solution included with all tiers of membership. It contains a multi-state law comparison tool, OSHA logs, job description builder, salary tool, total compensation statement builder, white papers, sample forms/ policies/letters, poster builder, FMLA advisor, interview question builder, ACA report builder, and more!

### **Zywave Training**

Members can purchase an upgrade package for a nominal cost that includes webinars on sexual harassment prevention (NYS compliant as well as other states), plus more than a hundred microlearnings and webinars on diversity, manager success, workplace violence, bullying, etc.

#### **Zywave Handbook Builder**

Members can purchase the handbook builder for an affordable flat fee that includes federal as well as multi-state policy capability.

#### LifeGuides

Members can provide employees with access to "Life Experience On-Demand" from a Guide they choose who has navigated the same life event. Discounted rates are available to members.

# Consulting

For those HR projects and services we are unable to provide inhouse, our network of experienced consulting professionals can help provide solutions to your HR challenges at competitive rates including HR assessments, employee handbook creation/updates, pay structure creation/update, and more.

# **Stay Connected**

# **HR Networking Forums**

Greater Rochester Chamber offers four different HR forums each year, open to Corporate and Partner members. These forums connect HR professionals with peers from local member organizations to share HR best practices and discuss critical topics.

- Small Company Senior Human Resource Executive Forum
- Large Company Senior Human Resource Executive Forum
- · Benefits Forum
- HR Professional Forum

# Other Meetings and Seminars Friday HR Briefings

These complimentary meetings are open to all tiers of membership and feature presentations from HR consultants or attorneys, who provide information on trending HR topics.

#### **Seminars**

We host HR-specific workshops and seminars periodically with guest attorney and/or HR consultant speakers on hot topics that require more in depth information.

# We're here to help

To learn more about Greater Rochester Chamber's HR services or for HR Helpline assistance, contact:

# **Kathy Richmond**

Sr. Director, HR Services | (585) 256-4618 | Kathy.Richmond@GreaterRochesterChamber.com

### Jennifer Suppé, MSHRD, PHR, SHRM-CP

Manager, Organizational Culture and HR Services | (585) 256-4608 | Jennifer.Suppe@GreaterRochesterChamber.com

#### **Cindy Miller**

HR Services Partner | (585) 256-4606 | Cindy.Miller@GreaterRochesterChamber.com

To order one or more surveys, please complete and return the form below by email to one of the above contacts.

#### **Order Form**

Format:PDFHard copy	Corporate & Partner	Business Builder	Basic or Future Members	Total \$
Professional/Managerial Annual Salary Survey	\$245	\$395	\$500	
Nonexempt Annual Wage Survey	\$245	\$395	\$500	
Manufacturing Annual Wage Survey	\$245	\$395	\$500	
Health & Human Services Annual Wage Survey	\$245	\$395	\$500	
National Executive Compensation Survey	\$325	\$525	\$695	
2023 Benefits Survey**	\$295	\$495	\$695	
2024 Policies & Practices Survey**	\$295	\$495	\$695	
Health Benefits Survey	Free	\$75	\$100	
Note: all surveys are emailed in PDF format unless hard copy requested above.  Basic and future member orders will be shipped upon receipt of payment.	*Shipping & handling waived for PDF orders	Shipping & Handling*		+ \$8.95
		Subtotal		
		Sales Tax - NYS & County		
		(base		
		Total		

<sup>\*\*</sup> part of former Policies & Benefits; both have local and national data

Name	Email
Company	Phone
Address	County
Send invoice to the attention of	PO#

<sup>\*</sup> All invoices include a secure link to pay by credit card. We accept VISA, MasterCard, & Amex.